

Minutes of The Special Price City Council Meeting

Carbon Country Club: Price, Utah

January 30, 1996, 8:00 a.m.

Present:

Mayor Lou Colosimo

Councilmembers:

Roy A. Nikas, Betty P. Wheeler, Steve Bringhurst, Stephen L. Denison, Joe L. Piccolo

Vernon W. Jones (Adminis. Assistant), Pat Larsen (Finance Director), Aleck Shilaos (Chief of Police), Gary Sonntag (City Engineer), Cobb Johnson (Public Works Director).

Absent and Excused: Joanne Lessar (City Recorder), Kent Boyack (Fire Chief)

Others Present: Dick Perea, Paul Wheeler, Norma Procarione, Pam Moyes, Richard Oliver, Kathryn Burnham, Pat Colosimo, Lyle Bauer, Suda Merriman, Dean Denison, Francis Duzenack, Robert Potts, Lt. Ed Shook, Carolyn Vogrinec

1. 1996-97 BUDGET MEETING

Mayor Colosimo opened the meeting to discuss the budget for FY1996/97. He turned the meeting over to Pat Larsen. Pat presented booklets containing project lists for 1996/97 and 1997/98. This meeting will be a planning session to determine the actual needs of each department. No dollar amounts will be discussed. The supervisors discussed the needs in each of their respective departments.

Dick Perea, Streets/Maintenance/Irrigation. Equipment for 1996/97 - replacement of 1977 2 1/2 ton dump truck, two 1979 2 1/2 ton dump trucks, and a broom and loader bucket and a loader. Equipment for 1997/98 - replacement of the 1979 Temco Sweeper, 1977 loader, 1980 2 1/2 ton dump and basket truck for Electric and Street Dept. Dick reported that he recently had an engine go out on a snow plow. This needs to be replaced right away at a cost of \$6,000 or \$7,000. This snow plow is 19 years old. Pat Larsen reviewed a list indicating the cost of repairs of the above equipment over the past 3 years. It seems like the cost of repairs have gone up this year. Projects for 1996/97 are to widen Cedar Hills Drive and Hospital Drive. Councilmember Nikas added the following projects - major reconstruction between 700 and 800 North on 5th East, proper sloping of the alleyway between 100 East and Carbon Avenue, pavement along 700 East and 1st North along the canal behind Notre Dame School, and J Street between 4th and 5th West. Dick further reported that he would like to reclassify his Equipment Operators in the Streets Dept. to another grade and step. He would also like to reclassify two employees to Carpenter II.

Paul Wheeler, Water/Sewer. Equipment replacement for 1996/97 - 1988 back hoe (replace with a larger model), dump truck (replace with larger truck to pull back hoe and more weight), 1/2 ton truck (replace with 4-wheel drive). Equipment replacement for 1997/98 - TV camera for sewer lines and a new pick-up truck. Paul stated that he would like to TV camera in 1996/97 if funds are available. Projects for 1996/97 - replace old water lines in 4 streets each year (installed in 1920's and 1930's, a lot of electrolysis involved). Discussed replacement of the waterline along Main Street when it the street is upgraded from Carbon Avenue to Carbonville Road. Discussed the need to replace sewerlines. Gary Sonntag discussed the need to repair the older water tanks. Some of these tanks have not been evaluated for 15 years or more. Waiting this long develops a lot of maintenance problems, such as rust and pitting. Other projects are to replace 5 new fire hydrants each year and replace broken valves.

Aleck Shilaos, Police Department. Equipment replacement for 1996/97 - three new police cars and one 4X4 vehicle for Drug Task Force. Lt. Ed Shook discussed the high cost of vehicle repairs in the past year. Chief Shilaos reported that at the last Council meeting, he discussed the Drug Task Force spending \$40,000 in restitution funds and the savings in that department of approximately \$12,000. At the next Council Meeting, he will request to transfer this money from the Drug Task Force to the Police Department and instead of buying one budgeted car this year, he will buy 2 police cars. This will help in next year's budget, and instead of buying 3 next year, he will only buy 2. He also talked to the Mayor about getting bids for the drug task force car, which would be a 4X4 vehicle, such as a Blazer or Explorer. Also needed for 1996/97 are 4 computer upgrades and another 4 for 1997/98. Aleck indicated that it may be necessary to purchase new radios once the State goes to 800 mhz. He does not know if the present radios will work with this new band. He also indicated that a new copying machine will be needed next year. Projects for 1996/97 would be a carport at the back parking lot behind the Police Dept. He would like to increase salary upgrades that keep pace with inflation. He would like to increase the Police Dept. by bringing the officer out of Animal Control and hire an Ordinance Compliance Officer that would help with other problems, such as weeds and debris.

Norma Procarione, Library. Equipment for 1996/97 - fax machine and dedicated phone line, Novell upgrades, and computer and printer CD Rom for Literacy project. Other items needed are another CD Rom, system guide, and book charger. Most of the projects are cost free, and are just time consuming. The only cost item is additional support for the Literacy project. Over the past several years, LSCA grant money has been used. After this year, it will be deleted. Perhaps this year and next, she is requesting that the City could add an additional \$2,000 for this budget for operating expenses and salary increases. Another full time Literacy Aid and a part time Library Aid are needed. She would like a salary adjustment for Library Aids. She would like to increase the salaries for those Aids that have been there the longest. Right now, they are all paid the same. Equipment for 1997/98 - additional hook-ups and computers for Internet Use, copier machine for staff use only, and a printer to hook up to Internet terminals. Norma discussed an increase in property taxes of 0.1% for funding for the Library. An additional full time Librarian for 1997/98.

Vern Jones, Administration. Equipment for 1996/97 - Deluxe Xerox, shelving, and computer upgrades. The project for this year would be to implement Government Records Access Management.

Pam Moyes, Swimming Pool. Equipment for 1996/97 - replace hand dryers in mens room and cash registrar. The project for next year would be a fenced storage area for tubes. An additional temporary summer clerk.

Richard Oliver, Swimming Pool. Equipment for 1996/97 - two scales for one ton chlorine, water softener for indoor boiler, repair or replace all valves, repair or replace all small pumps and motors, replace bubble on wave pool, or possibly a permanent structure over the next several years. Projects for 1996/97 - build outdoor storage area for chemicals and remove coal usage equipment. Projects for 1997/98 - repair or replace wave sump pump and motor pump combo.

Kathryn Burnham, Treasurer - Equipment for 1996/97 - Xerox machine for downstairs use, 2 printers for cash receipting, adding machine, and PC program. Part time person and PC training. Equipment for 1997/98 - upgrade computers and PC training.

Pat Larsen, Finance - Equipment for 1996/97 - upgrade 2 computers, begin program to get everyone on same program and equipment. Project for 1996/97 - revise budget format and process and try for CFOA Distinguished Budget Award. More hours for part time person, PC training and cross training.

Pat Colosimo, Billing/Customer Service - Equipment for 1996/97 - Replace 1981 GMC, PC programs, and lap top computer for collections. Projects for 1996/97 - upgrade utility billing to a Rev 8 and look into other companies other than Caselle. Equipment for 1997/98 - radio read system and PC training.

Lyle Bauer, Cemetery - Equipment for 1996/97 - 1/2 ton truck and utility vehicle. Projects for 1996/97 - sprinkler system in northwest section of cemetery, replace waterline on north side of 600 North, resurface road in old cemetery, relocate east fence in new cemetery, and install lights and construct office complex in new cemetery. Projects for 1997/98 - update sprinklers in old cemetery, hydroseed northwest section of old cemetery. Temporary person for mowing cemetery and parks. Wage increase for temporary employees that come back to work each season. Gary Sonntag suggested that sometime in the near future a meeting be scheduled to discuss the master plan of the new cemetery. Lyle stated that he would like his crew to spray and fertilize the cemetery this year. Last year one application cost \$4,200. There is a new method called a roller application that he would like to try. It is used like a paint roller.

Suda Merriman, Parks. Equipment for 1996/97 - four picnic tables on concrete bases, lawn mowers, chain saws, one ton dump truck, weed eaters, snow blower, and 2 1/2 ton dump truck for tree trimming. Projects for 1996/97 - replace trees, repair basketball court, insulation for green house building, pavement of parking lot at North Baseball Complex, and automatic sprinkling system at underpass and baseball fields. Projects for 1997/98 - repair rock wall and landscaping at Pioneer Park, sidewalks around Pioneer Park, replace door at Rose Park, fence and parking lot between volleyball court and Washington Park, cement under bleachers at South Park, sports court on corner of 5th North 3rd East. Councilmember Bringhurst discussed a proposal from Carbon Recreation to maintain the baseball fields. The original proposal was that they would maintain and groom the fields for approximately \$7,000. It was felt that this did not help from labor standpoint in terms of mowing, etc., and it was decided that the City would hire their own temporary full time employee to do this. Carbon Recreation then came back and said they would mow the fields if they were given a lawn mower. It was then decided to provide the lawn mower and allow Carbon Recreation to do this year on a 1 year basis.

Dean Denison, Building Maintenance. Equipment for 1996/97 - would like a pickup truck, but not necessarily a new one, snowblower attachment for riding lawnmower for this year or for 1997/98. He has depleted the supply of R22 Freon used in air conditioning units. Between City Hall and the PWC, there are 44 units that require this item. It would be wise to get an individual licensed so that his department can purchase the Freon. Central School building needs to be painted and repaired and it may be necessary to replace the roof. A minor leak has appeared on the central east side of the building. In addition, the fire alarm system has to either be repaired or replaced. Dean feels the landscaping around the Police and Fire Departments needs to be redone. Some of the shrubs have died and there are areas that are nothing but a weed patch. The carpeting in Room 207 was replaced last year, and now the wallpaper needs to be replaced. Because of the cost involved, the lighting in the auditorium was cut back considerably. As the auditorium is being used more and more, he feels it would be wise to add additional lights. The capacity is available to add 48 more dimmers and 48 lights. This could be accomplished by doing a little each year. He also recommended replacing the old wooden double doors and frame that access the stage from the Peace Gardens. One of the doors is splitting at the hinges. Vern Jones brought up the drainage problem on the north side of the museum/City Hall area. A possible solution would be an underground drain.

Francis Duzenack, Building Inspection/P&Z. Francis stated that the biggest problem is the increased work load. There has been a 300% increase since 1988. There were 113 permits for the 1988 and 327 this last year. He expects to see as much or more this year. Another problem for future planning is that he and Gary are running out of time to cover all the bases of their departments and still work on the planning items. A planning department needs to be created separate from building and engineering.

Gary Sonntag, Engineering. Equipment for 1996/97 - Laser printer to replace existing printer, office chair, plan and file storage, blue print machine to replace existing one. Equipment for 1997/98 - mechanical drafting plotter to replace existing one. Projects for 1997/96 - computer program to upgrade plan and file storage system. Projects for 1997/98 - geographical information system and computer program training. As a follow up to Francis' comments, Planning and Zoning has become a real burden to both him and Francis, as they share the responsibility. It is increasingly difficult to keep this handled correctly. It is an area that has a bearing on the success of the City, how it is zoned, how it is planned, what goes into the City, what kinds of projects are built, etc. Aside from hiring an individual, it is possible that the City can contract with a planning consultant that could help in this area, not so much as a project basis, but a weekly basis. They would be used on an as needed basis.

Kent Boyack and Joanne Lessar joined the meeting at 2:00 p.m.

Robert Potts, Electrical. Needs a vehicle but can get by with a used police car. Projects for 1996/97 - upgrade the 4KV system to 12KV, central substation upgrade, do we want to continue with the contract with PacifiCorp, moving of poles along Cedar Hills Drive, underground loop feed system to key areas of the City, DMS energy efficient strategies, and integrated resource plan in place by October in order to allow the City to continue buying federal power. One full time/permanent tree trimmer to help with the Parks Dept. back log. In addition to the above projects, a lighting system along the road in the new cemetery.

Robert Potts, Information Systems Dept. (new department). Bob has checked with other cities and looked at their structures regarding their telephones and computer systems. Some have an information system department and a director that handles certain areas, some have a helper's desk, some have a hardware and a software technician. Pat Larsen feels that Bob has saved her department a lot of money in computer repairs. Every time Office Equipment is called, it costs between \$50 and \$75 just for the office call. Councilmember Nikas stated it would be to the City's advantage to have someone in-house analyze the requests and needs for computers and printers. Councilmember Piccolo agreed with the formation of this new department.

Kent Boyack, Fire Department. Projects for 1996/97 - Kent feels there is enough money in this year's budget to paint the interior of the station bays. He can do this himself. The wood trim on the exterior of the building also needs to be painted. Personnel - in the future, he would like a second full time person to help with inspections and public fire education, and he would like additional firemen to bring his staff to 22. He is down to 20 right now. At times in the past, he has had 25 firemen. Equipment for 1996/97 - Two hand held radios, self contained breathing apparatus replacement tanks, and hearing protection devices. Cobb Johnson reported that Kent has taken over as Safety Coordinator.

Cobb Johnson, Shop Department. Equipment for 1996/97 - floor jack, testing equipment to analyze engines, brake washer, which is mandatory, tire machine, and a plasma cutter which cuts through heavy steel. Personnel - Albert Dicaro, who is retiring, will need to be replaced as well as a replacement for Bob Coli.

Cobb Johnson, Public Works Complex. Equipment for 1996/97 - voice mail, 10 conference room chairs and 4 secretarial chairs. Projects for 1996/97 - replace carpet in Dome A, replace ceilings in conference room and office in Dome A, storm drains along 8th North from the new cemetery to Meads Wash, and reseal Dome B. Other capital projects are sidewalks on Main Street, ditch water from Railroad Avenue, and the erosion on Meads Wash from the canal to 7th North. Cobb is also studying what the fuel tanks are costing compared to a GSA card system.

The Council discussed the possibility of certifying several employees to spray weeds instead of contracting it out at approximately \$8,000/year. If the weeds were sprayed, it would eliminate the need to hire temporary employees to cut them. The cost to rent the spraying equipment is unknown.

Pat Larsen discussed the budget for the Peace Garden. There is \$3,100 left in this year's budget for supplies and maintenance of the grounds. Money was put in to purchase a pedestal or fountain, but this has never been done. Mayor Colosimo stated that Cobb is presently working on this project. It was recommended to put \$5,000 in the budget for next year.

Pat discussed the backhoe that the City leased last year for the cemetery. The City has the option every year to replace that backhoe with a new one for \$2,000, or to just make the payments on the existing one. At the end of the 5 year period, the City will still own a new backhoe. It was recommended to continue to just make the payments and possibly consider the above option when a backhoe is purchased for the Water Department.

Pat discussed obtaining new valuations on City buildings to see if they are insured for enough money. It was recommended to inquire if the existing carrier will perform this service. It is possible the existing carrier may send a specialist for a walk-through to determine if anything is significantly out of line at no cost or minimal cost.

Vern reported that in reviewing budget requests, supervisors are requesting that the hourly rate of \$5.25/hour be taken off temporary laborers, and that those being recalled annually, receive an increase in salary as determined through the budget process. The Council agreed with this concept. Pat needs to know what kind of a raise this would be so that she can include that in the budget for next year. The budget for the Redevelopment Agency can be deferred until the Legislature comes up with a final determination.

The Council discussed an increase in property taxes to help fund the library. If there is an increase in taxes, an election needs to be held.

Pat stated that she would get back with the supervisors to prioritize their requests, get prices, and start dealing with dollars. The dog catcher position will be placed in the budget to see how it works out.

Meeting adjourned at 4:00 p.m.

