

Job title	<i>Volunteer Firefighter</i>	Grade Number	<i>Volunteer</i>
Reports to	<i>Fire Chief, Battalion Chief, or Captain</i>	FLSA Classification	<i>Volunteer</i>
Department	<i>Fire</i>	Effective Date	<i>4/13/2022</i>
Safety Sensitive Position = Yes		Public Safety	

Job purpose

The volunteer firefighter protects life and property by performing firefighting, emergency aid, hazardous materials, and fire prevention duties. The position maintains and operates fire equipment, apparatuses, and facilities.

While performing the duties of this job, the volunteer firefighter regularly works in outside weather conditions, including temperature extremes, during day and night shifts. Work is often performed in emergency and stressful situations. Individual is exposed to hearing alarms and hazards associated with fighting fires and rendering emergency medical assistance, including smoke, noxious odors, fumes, chemicals, liquid chemicals, solvents and oils.

The employee occasionally works near moving mechanical parts, in high, precarious places and is occasionally exposed to wet or humid conditions, fumes or airborne particles, toxic or caustic chemicals, risk of electrical shock, and vibration. It is reasonably anticipated that the individual may be exposed to blood-borne pathogens and other infectious materials in the course of duties.

This position regularly requires long hours and frequent weekend work and on-call duties.

Duties and responsibilities

Responds to fire alarms and calls for service by laying lines of fire hose, assists in directing streams of water utilizing high-pressure nozzles, ladders, and other firefighting equipment. Connects fire hoses to water systems, opens and closes fire sprinkler system valves and assists to ventilate buildings. Provides first aid and performs extraction of persons, animals, property from structures, property and vehicles including fire-engulfed structures, property, and vehicles.

Performs forcible entry into burning buildings. Responds to wildland fires and performs wildland firefighting duties and task as directed by the Fire Chief or designee.

Prepares, investigates, and compiles information and reports relative to response to fire calls including point of origin investigations and state fire and EMS reporting databases. Inspects and maintains personal protective equipment and apparatus. Participates in volunteer and mandatory training and drills. Acts in the capacity of the Fire Chief, Battalion Chief or Fire Captain in case of absence. Conducts educational programs, tours and demonstrations of fire safety and equipment throughout the community.

Maintains fire station readiness and cleanliness including engines and apparatus including the testing, washing, repair of equipment.

Responsible to drive and operate all fire equipment and apparatus in emergency and non-emergency situations.

Performs other fire related, EMS, Rescue and Hazmat duties as assigned or required.

Qualifications

Education and Experience:

- A. High school graduation or GED equivalent.
 - B. Preferred completion of firefighter training courses.
- AND
- C. One (1) to two (2) years' experience in emergency services or firefighting or related experience;
- OR
- D. An equivalent combination of education and experience.

Knowledge, Skills, and Abilities:

- Experience working with the public.
- Must successfully pass a medical exam, after job offer.
- Must pass an annual physical fitness assessment.
- Possess firefighter certification(s).
- Meet requirements of fire apparatus driver's operator, within one year.
- Working knowledge of driver safety.
- Working knowledge of first aid.
- Ability to learn the operation of fire suppression and other emergency equipment.
- Ability to learn to apply standard firefighting, emergency aid, hazardous materials, and fire prevention techniques.
- Ability to perform strenuous or peak physical activities during emergency, training, or station maintenance activities for prolonged periods of time under conditions of extreme heights, intense heat, cold or smoke.
- Ability to act effectively in emergency and stressful situations.
- Ability to follow verbal and written instructions.
- Ability to effectively communicate in writing and verbally.
- Ability to establish effective working relationships with employees, other agencies, and the public.
- Ability to make independent judgments that have considerable impacts on the community, organization, and citizen life-safety.

Competencies:

- Ethical Conduct.
- Stress Management/Composure.
- Problem Solving/Analysis.
- Communication Proficiency.
- Strategic Thinking.
- Teamwork Orientation.
- Diversity and Inclusion.

Physical requirements and demands

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. The employee must be in good physical condition and capable of completing established fire department physical fitness and pack tests regularly.
- While performing the duties of this job, the employee is frequently required to move about, position self upon, and ascend/descend over and/or upon varying terrain, surfaces, and physical structures. The employee is required to operate various equipment.
- The employee must be able to successfully carry out the duties of the position while wearing up to 70

pounds of personal protective equipment for extended periods. The employee must frequently lift or move up to 100 pounds and will occasionally lift or move up to 130 pounds.

- It is essential that the employee be able to identify hazards. This requires close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus. Must have minimum distance vision, corrected or uncorrected, acuity of 20/40 binocular in each eye. Must have color perception-monochromatic vision. Must not have monocular vision.
- The employee must be able to inspect their surroundings (including sounds, tastes, and scents). The employee and must observe all happenings in their surroundings, and effectively communicate information to others. The employee will perform work outside and inside, with weather elements and situational elements that include heat, cold, dampness, fumes, noise, dust, and grease.
- Must be able to successfully pass OSHA pulmonary testing for repertory standards.
- The physical requirements and demands described here are representative and not all inclusive.

The above statements are intended to describe the general nature and level of work being performed by individuals assigned to this job. They are not intended to be an exhaustive list of all responsibilities, duties, or skills required. This job description is subject to change as the need and requirements of the job change.