



## COMMUNITY DEVELOPMENT DEPARTMENT

185 EAST MAIN

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### ***HOW TO APPLY FOR A PRICE CITY CONDITIONAL USE PERMIT***

#### **NEW CONSTRUCTION/DEVELOPMENT**

- Complete the ***entire*** Conditional Use Permit Application.
- Include two (2) sets of 11" X 17" plans.
- Pay all applicable fees (see attached Planning and Zoning Permit Fee Schedule) at the Price City Utilities Department at City Hall, 185 East Main.
- Meet with the City Recorder, or Community Director, at City Hall, 185 East Main, to be added to the Planning and Zoning Commission agenda (see attached meeting schedule).
- Attend*** your scheduled Planning and Zoning Commission meeting.

#### **NEW BUSINESS**

- Complete the portions of the first page of the Conditional Use Permit Application that apply to you, and ***all*** of the subsequent pages.
- Pay all applicable fees (see attached Planning and Zoning Permit Fee Schedule) at the Price City Utilities Department at City Hall, 185 East Main.
- Meet with the City Recorder, or Community Director, at City Hall, 185 East Main, to be added to the Planning and Zoning Commission agenda (see attached meeting schedule).
- Attend*** your scheduled Planning and Zoning Commission meeting.

#### **ALL APPLICANTS**

The Conditional Use Permit Application, and all other items requiring Planning and Zoning Commission review, must be submitted ***10 DAYS*** prior to the meeting you wish to attend (see attached meeting schedule); submit completed application and accompanying items to the Community Director, or City Recorder, located at City Hall, 185 East Main, second floor.

Please see the attached Price City Planning and Zoning Permit Fee Schedule for fees applicable to Conditional Use Permits. All fees are to be paid at the Price City Utilities Office located on the first floor of City Hall, 185 East Main. All fees are due at the time of your application. If you have any questions, please call (435) 636-3184.